



**GOVERNMENT OF WEST BENGAL  
DURGAPUR GOVERNMENT COLLEGE  
INTERNAL QUALITY ASSURANCE CELL (IQAC)  
DURGAPUR – 713214**

***Dated: 28/08/2019***

**Minutes of the meeting:**

**Resolutions taken:**

- 1) IQAC ratifies the AQAR for the year 2019 covering the period 2018-19. It is also resolved that AQAR has to be submitted to the respective authority by 30.08.2019 under the overall supervision of Dr. Nivedita Acharjee, Assistant Professor of Chemistry. Other members of the IQAC and Dr. Sudeep Kumar Das, Assistant Professor of Physics, will assist her to execute the process
- 2) IQAC approves the Academic Calendar for odd semester for the period 01.07.2019 to 31.12.2019
- 3) A written proposal to the Principal, Durgapur Govt. College will be submitted very soon by the IQAC, stating the matters that Head of all the department of the college may be carefully be chosen on rotational basis, breaking the conventional method in order to reduce the work load and boredom of the existing HOD and greeting new ideas in the department
- 4) A written proposal to the Principal, Durgapur Govt. College will be submitted very soon by the IQAC, to introduce the online feedback system in the college. Separate feedback forms for students, alumni, parents and faculty members will be proposed by the IQAC in the written proposal
- 5) Resolved that unwanted situation happened in the Department of Political Science will be thrash out amicably by the Principal very soon to restore normal academic environment in the department



- 6) The Principal informed that resignation of Manjari Ghosh from the IQAC, nominated as a member earlier, has been accepted. The forum appeals the Principal for a new member which has to be nominated ASAP
- 7) Resolved that the cell should submit a proposal to the Principal in relation to 'monitoring processes' of the students
- 8) Resolved that from the current academic session the IQAC will commence '*Internal Academic Audit*' for each and every department during the academic session 2019-2020. IQAC will send a proposal to the Principal for the conduction of '*Environmental Audit*' in the college during the academic session 2019-2020. Regarding both the audit process, necessary help may be pursued from the other teachers of the college to speed up the process
- 9) Resolved that the cell should submit a proposal to the Principal for enhancing the sanction strength of the Department of Sanskrit. Dr. Debamitra Dey, Head of the concerned Department & Member, IQAC, has also opined her concern in this regard
- 10) IQAC permits to proceed CAS of the following 06 full-time teachers of the college, subject to fulfillment of the criteria as stipulated in the several Government Orders and UGC circulars:

Sl. No.	Name of the teacher	Designation
1.	Tuhin Ghosh	Assistant Professor of Chemistry
2.	Kuntal Bhattacharya	Assistant Professor of Zoology
3.	Somenath Bhattacharya	Assistant Professor of Physics
4.	Somnath Dhali	Assistant Professor of Zoology
5.	Sudipta Bhakat	Assistant Professor of Sanskrit
6.	Avijit Mandal	Assistant Professor of Economics

- 11) The meeting ended with vote of thanks.